

e~Funds for Schools step-by-step guide

1. Click the link... <https://payments.efundsforschools.com/v3/districts/56171>
 - a. The link is also located on our facebook page and the district website
2. Click pay for daycare monthly fees
3. Pick one of the 3 options
 - a. First time users will need to create an account. This is the best option if you want to continue paying this way. Those who have school-agers and pay for school activities through here, may already have an account
 - b. If creating an account, you'll need to follow those steps
4. Enter the total amount. You will need to get this amount from either myprocare, the tuition statement we send through email, or off of the printed tuition statement if you receive it that way
5. Enter your child's first and last name
6. Click "add to cart"
7. Click "checkout"
8. Click how you want to pay and follow the instructions
 - a. If paying as a guest, you can not pay by direct debit
 - b. If you create an account, you can pay by credit/debit card, or direct debit. The way you pay will be saved in your account then.

A fee will be automatically added to any form of payment. Direct debit is \$1.50 to pay this way. Credit/debit cards may vary. These payments are not automatically taken out of procare. We will submit payments from e~funds a couple times a week into the correct procare account so please be patient if you are noticing the payment not going through myprocare right away.